

CSEP Certified Member Reinstatement (effective September 26, 2022)

CSEP certified members whose membership has expired within the prior three membership years may submit an application for Certified Member Reinstatement. In order for a CSEP certified member to be reinstated, they must meet the following requirements and conditions:

1. Membership may not be more than three membership terms expired;
2. Must submit a reinstatement application including a statement outlining the reason(s) for reinstatement request;
3. Proof of current CPR-C completed in the last twelve months;
4. All mandatory certification update requirements must be completed;
5. Individuals must pay membership dues for the current year along with a reinstatement administrative fee; and
6. Reinstated members will be audited for Professional Development (PD) credits in the next audit period for their respective certification.

This is a single opportunity reinstatement appeal. If an expired member takes advantage of the reinstatement policy, it will be recorded on their membership file and should their membership expire again, they will be required to follow the standard process (application and testing) for re-certification.

*During the time that the certification was not renewed, any professional liability insurance (PLI) the member may have had through CSEP will have also expired; should any issue of liability be brought against the member from this period, they would not be protected by their CSEP PLI. It will be recognized that the reinstated member's insurance coverage ended on March 31 of their last year of membership and will start again on the date they are a CSEP certified member in good standing.